

OLA - DELTA Center Graduation Application Checklist

- February - Last chance for a graduation check with the counselor to make sure all graduation requirements will be met by May 9 (hopefully completed prior fall semester)
- End of February - Turn-in Graduation Application via mail or email
- End of February - Turn-in formal portrait picture for local newspaper use
All students are asked to send a portrait to be published in the local Monte Vista newspaper. Pictures will be returned after being scanned, or you may send your own scanned files to **Tish at tishd@monte.k12.co.us**. Please be sure files are high resolution.
- April 1 - Informal pictures for graduation ceremony
All students are asked to send several pictures (1-4 baby or childhood, and 1 or 2 more recent) to the school for the PowerPoint presentation at graduation. Pictures will be returned after being scanned, or you may send your own scanned files to **Tish at tishd@monte.k12.co.us**. Please be sure files are high resolution.
- April 18 - If desired, request Letters of Reference (LORs) from advisers & instructors
Provide information such as how long you've known each other, what the LOR is intended for, your academic and personal strengths, your interests, your work and volunteer experience, challenges you've overcome, and other information that will be helpful to help craft a personalized LOR.
- May 9 - All coursework due**
Failure to meet this deadline will result in not being able to participate in the graduation ceremony. Please do not miss this deadline.
- May 9 - Local students please stop by the DELTA Center to be sized for your cap & gown
- May 15 - 6:00 p.m. - **DELTA** Celebratory Senior Dinner & Awards Ceremony
Information about this senior dinner & awards ceremony to be announced closer to the date
- May 17 - 6:00 p.m. - **OLA** Celebratory Senior Dinner & Awards Ceremony
Information about this senior dinner & awards ceremony to be announced closer to the date
- May 18 - 8:00 a.m. - Sign-in, pick up cap & gown, individual & group photographs, rehearsal
- May 18 - 10:00 a.m. - Graduation Ceremony officially begins
- May 18 - 11:30 a.m. - Graduation Ceremony ceases, turn-in gowns, pick-up photographs